



Safeguarding Adults - addendum during temporary service closure

Service – Paces Sheffield Adult services department including Leaping the Void and Sessional services.

Policy Written by: Emma Parker, Jules Macdonald and Josie Walker.

Date: 20TH April 2020

Context

Closure due to Covid-19.

Following guidance from the government regarding conditions considered to put individuals at a higher risk of more serious illness or complications should they contract Covid-19, Paces Sheffield chose to temporarily close its adult provision on 18th March. All of the individuals whom we support fall within this category either due to their underlying health conditions, disability and/ or their age.

Paces Sheffield is committed to providing support, where possible to the individuals and families who access our services.

Key Contacts

Role	Name	Telephone contact	Email
Adult services conductor – Designated safeguarding lead	Emma Parker	07930122023	Emma.parker@pacsessheffield.org.uk
Deputy safeguarding lead	Josie Walker	07951 883676	Josie.walker@Pacessheffield.org.uk
CEO	Spencer Pitfield	07931 592348	Spencer.pitfield@Pacessheffield.org.uk
Adult service sessional conductor	Jules Macdonald	07591529195	Jules.McDonald@pacsessheffield.org.uk

Supporting Families

During the time which Paces Sheffield's adult's services are closed, we will endeavour to provide support to both the individuals who attend our service and their families and carers.

We will do this in the following ways:

1. Provide them with contact details of staff members for them to get in touch directly should they need any help, advice, or someone to talk to.
2. Make direct contact with them on a weekly basis usually by telephone or video call, but also by text or WhatsApp if they would like to use those platforms.
3. Offer virtual sessions to help keep individual's active and aid wellbeing.
4. Provide a WhatsApp group for all individual's or their family members where they do not have access to their own phone to allow group members to keep in touch with each other for support and general contact.
5. Access to our Family Support Co-ordinator for support and guidance
6. A homework programme where appropriate
7. Ideas and suggestions for activities

Record keeping

A record of the dates and type of contact had with each family will be kept. A note will be made of the conversation and any concerns will also be noted.

Concerns

Where any concerns are noted though the contact with families and individuals, normal safeguarding procedures would be followed.

We are also communicating with Sheffield City Council adult commissioning team on a weekly basis via email. A form is submitted to them regarding the services we are providing. This form also asks us to communicate any particular concerns we may have about a family or individual. Where a concern is regarding an individual's wellbeing rather than abuse it would be reported to the council using this form.

Examples of when this may be appropriate could be

- Parents/ carers are struggling to cope with the physical or mental demands of 24/7 caring and might need some homecare or respite support arranging if possible.
- Individuals are struggling to get the medication due to self-isolating and may need putting in touch with appropriate support.
- Individuals are struggling to get food and other essential items.

We have also been provided with locality contacts for Sheffield. These are to be used when there is an issue or concern regarding social care which does not meet the criteria to enter safeguarding.

Locality	Name	Email	Area
Locality 1:	Mabel Anyandwile	mabel.anyandwile@sheffield.gov.uk	A1, A2, A3 (North), G1 and G2
Locality 2	Jean Peachey and Anna Nicholades	jean.peachey@sheffield.gov.uk anna.nicolades@sheffield.gov.uk	Contract Area: A3 (south) B1 and B2
Locality 3:	Jayne Middleton	jayne.middleton@sheffield.gov.uk	Contract Area: F3 and F4
Locality 4:	Rebecca Penman and Belinda Alexander	rebecca.penman@sheffield.gov.uk Belinda.alexander@sheffield.gov.uk	Contract Area: E1, E2, E3, F2
Locality 5:	Tim Turner	tim.turner@sheffield.gov.uk	Contract Area: F1 and G3
Locality 6:	Jackie Bradshaw	Jackie.bradshaw@sheffield.gov.uk	Contract Area: C1, C2 and C3
Locality 7:	Keeley Dawson	keeley.dawson@sheffield.gov.uk	Contract Area: D1, D2 and D3

Should a significant safeguarding matter arise then the Paces are not currently able to provide a higher level of support but would co-operate fully in helping to arrange support/input with other agencies if required.

Risk assessments

A risk assessment of distance working has been written and will be updated when necessary. As stated in the assessment, dynamic risk assessments will also be done by the conductor when delivering virtual session and activities although it was not deemed necessary to write individual formal risk assessment for these sessions.